

## 1. Personal Data Administrator

The administrator of your personal data is the University of Silesia in Katowice. You can contact the administrator by:

1. post: ul. Bankowa 12, 40-007 Katowice,
2. przez e-mail: [administrator.danych@us.edu.pl](mailto:administrator.danych@us.edu.pl).

## 2. Data Protection Officer

You may contact the Data Protection Officer in all matters related to personal data processing and data processing rights by:

1. post – address: ul. Bankowa 12, 40-007 Katowice
2. e-mail: [iod@us.edu.pl](mailto:iod@us.edu.pl)

## 3. Purposes of processing and the legal basis for processing

We will process your personal data in order to conduct the process of application to the Doctoral School.

The legal basis for the processing of your personal data is based on art. 6 par. 1 let. a, c and e and art. 9 par. 2 let. a of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation):

1. Your consent to the processing of personal data, for the purposes of the admission procedure, and in the case of candidates with disabilities or chronic illness, explicit consent to the processing of health data;
2. fulfillment legal obligation on the administrator and completion of a public task resulting from Article 200 par. 2 of the Law on Higher Education and Science and by setting conditions and procedures for the admissions to the Doctoral School on the terms specified by the University Senate;  
*Providing personal data is required to conduct the admission process to the Doctoral School. Non-providing of the data will result in not realizing the above order.*
3. Your consent to the processing of personal data, in the scope of transferring the e-mail address and phone number from the Online Application System to the USOS system. *The transfer of the above-mentioned data is voluntary and will take place only if you have entered the Doctoral School. Providing an e-mail address and phone number is to protect your interests and enable quick contact in matters related to the learning process*

*Consent to the processing of your data personal, for the purpose indicated in point 3) going beyond the recruitment process is voluntary, and it is not necessary to conduct the recruitment process, but we ask you to consider it, because it will help us keep in contact with you in the future. For the consent indicated in point 3) we will ask you in the later steps of the recruitment procedure. It will be possible for you to change your decision at any time during the admission process.*

## 4. The period of storage of personal data

In case you are not admitted to the Doctoral School, we will store your personal data for the period necessary to achieve the purpose for which they were collected, i.e. recruitment, examination of the application for reconsideration - until the termination of the proceedings. In case of entering the candidate on the list of doctoral students, the data used in the admission process will be transferred to the university's systems, in particular to the USOS system.

## 5. Recipients of data

Your personal data may be transferred to public authorities or entities entitled to obtain data on the basis of applicable law.

## 6. Rights related to the processing of personal data

You have the following rights related to the processing of personal data:

1. the right to withdraw the consent to data processing (read below);
2. right to access your personal data – during the application process you have the right to access your personal data provided through the Online Application System;
3. the right to request the correction of your incorrect personal data and to supplement incomplete personal data;
4. the right to request your personal data to be removed, in particular in case of withdrawal of consent for data processing, if there is no other legal basis for processing ;
5. the right to request the processing of your personal data to be limited;
6. the right to object to the processing of your data, due to your special situation, in case where we are processing the data on the basis of our legally justified interest, including the purposes of direct marketing, or to perform a public task. NOTE: in the case of processing for the purposes of direct marketing, you can lodge an objection at any time regardless of the particular situation;
7. the right to transfer your personal data, i.e. the right to receive your personal data from us, in a structured, universally used machine-readable information format. You may send this data to another data administrator or request that we send your data to another administrator – if such transfer is technically possible. The right to transfer personal data concerns only the data which we process in automated manner, in electronic form, on the basis of an agreement concluded with you or on the basis of your consent;
8. the right not to be subject to solely automated decision-making – including profiling;
9. the right to file a complaint to the supervisory body dealing with the protection of personal data, i.e. the President of the Office for the Protection of Personal Data.

### The right to withdraw consent

To the extent that your data is processed on the basis of consent – you have the right to withdraw the consent to the processing of data at any time. Withdrawal of consent does not affect the legality of the processing which was carried out on the basis of your consent before its withdrawal. You may withdraw the consent by sending a statement of withdrawal of consent to our mailing address or email address: [iod@us.edu.pl](mailto:iod@us.edu.pl).

I declare that:

1. I take responsibility for the correctness of data entered into the Online Application System, especially data affecting the recruitment results and decisions of the recruitment committee;
2. personal registration account is the only source of information transfer, which means that messages placed on the candidate's personal account are considered delivered and binding;
3. I know about the obligation to protect my login and password against access by third parties and recommended periodic change of password. In the event that the above information is made available to an unauthorized person, I take responsibility for my data management.