

GDPR information clause for people registering on the seminar for the International Environmental Doctoral School associated with the Centre for Polar Studies at the University of Silesia in Katowice

1. Personal Data Controller

The controller of your personal data is the University of Silesia in Katowice. The local controller of your personal data is Dean of International Environmental Doctoral School associated with the Centre for Polar Studies at the University of Silesia in Katowice. You can contact the personal data controller in the following ways:

- 1) by post to the address: ul. Będzińska 60, 41-200 Sosnowiec
- 2) by e-mail to the address: polarknow@us.edu.pl

2. Data Protection Officer

You can contact the data protection officer in any matters concerning personal data processing and use of rights related to personal data processing in the following ways:

- 1) by post to the address: ul. Bankowa 12, 40-007 Katowice
- 2) by e-mail to the address: iod@us.edu.pl

3. Purposes and Legal Basis for Personal Data Processing

Your personal data (e-mail address, optional: first name, last name, organization, country) will be processed based on your freely given consent, given during registration to the seminar of International Environmental Doctoral School associated with the Centre for Polar Studies at the University of Silesia in Katowice (art. 6 Par. 1 letter a of Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (general regulation on data protection)).

4. Personal Data Retention Period

Your personal data will be deleted immediately after the seminar ends.

5. Data Recipients

Your personal data entered into the application MS Teams will be transferred to the company Microsoft. The University of Silesia in Katowice uses Office 365 Education for free. Microsoft hereby declares to comply with the requirements specified in the data protection law regulations adopted in the countries of the European Economic Area and Switzerland concerning the collection, use, transmission, retention and other processing of personal data, whereas all cases of personal data transmission to a third country or international organization shall be properly secured pursuant to Art. 46 of GDPR. Moreover, Microsoft is certified under the Privacy Shield EU-USA and Switzerland-USA — Privacy Shield Framework.

6. Rights related to Personal Data Processing

You are entitled to the following rights:

- 1) the right to withdraw your consent to the processing of personal data at any time, which does not affect the lawfulness of the processing done on the basis of your consent before its withdrawal. Withdrawal can be submitted by e-mail to polarknow@us.edu.pl;
- 2) right to access your personal data;
- 3) right to rectify (correct) your personal data which are incorrect and/or incomplete;
- 4) right to remove your personal data;
- 5) right to restrict your personal data processing;
- 6) right to lodge a complaint with the supervisory authority in charge of the personal data protection, namely the President of the Personal Data Protection Office;
- 7) the data shall not be subject to an automated decision-making process, including profiling.